

**MAKE A DIFFERENCE!
BECOME A VOLUNTEER!**

Volunteering at Harrisburg Academy 2009-10

Get Involved!

The Parents Association plays a significant role in sponsoring and supporting volunteer activities for family members and students. All parents of students currently enrolled are automatic members of the Parents Association. Numerous opportunities exist for parents to be involved in the Academy community. Depending upon your interest and time, you may choose from a variety of activities that will meet your needs. Even a small amount of volunteer time would be greatly appreciated.

Questions? Contact a Parents
Association
Board Member

Grade Representatives

(As needed)

Work with homeroom teachers and parents in your child's grade to provide refreshments, organize holiday celebrations and activities in conjunction with study units; approximately 6 occasions per grade.

Serve as class liaisons for certain school-wide events (i.e., Field Day booths) Usually 4 parents per grade.

Family Fun Events

(Your availability)

Assist in planning and coordinating a family fun event.

October 20—Lower School Bowling Party

November 20—Bingo Night

February 4—Snow Tubing,

March 4—Lower School Roller Skating Party

March 20—Night at the Gym

April 9—Art Night

Scholastic Book Fairs

(September and April)

Volunteers are needed to run, organize and staff Scholastic Book Fairs that benefit the Lower School and Middle/Upper School libraries.

Holiday Cookie Plates

(8 - 10 a.m. on December 15)

Help the faculty and staff welcome Winter Break with heaping platefuls of holiday cookies. Showcase your baking skills or assist in preparing cookie plates for this annual treat.

Book Club

(Date TBD Monthly)

Come and join the Parents of Harrisburg Academy monthly Book Club. A book will be discussed that the group decided on the previous month. One of the group will volunteer to host the group at their home.

The date is set by the host and details will be posted on The Explorer. This is an evening event.

Admission Office

(When needed)

Help needed to network and meet and greet new and prospective families at open houses, testing dates and play dates.

November 2009-Fall Admission Open House

February 2010-Winter Admission Open House

February 2010-Admission Testing/Play Date

March 2010-Admission Testing/Play Date

April 2010-Admission Testing/Play Date

May 2010-Admission Testing/Play Date

May 2010-New Parent Dessert Night

Alumni & Development Office

(Your availability)

The Alumni & Development Office can always use an extra hand! A variety of tasks are available to fit your interests and schedule. Assist with mailings and other office assignments

Triple Anniversary Homecoming Weekend

October 2—October 3

Show your Spartan Spirit! Volunteers are needed in two hour shifts for registration, setup, and clean-up at various events over the Homecoming weekend, including the 6th Annual Golf Classic on Friday October 2nd and the Athletics Hall of Fame Dinner on Saturday October 3rd.

Annual Fund

Annual Fund Committee

Join other parents in organizing the Annual Fund campaign throughout the year and helping us increase parent participation from every class.

Phonathon Evenings in November and March

Please join us for an upbeat evening of reaching out to our entire community. Prizes, good food, and lively banter make "dialing for dollars" fun!

Lower School/Middle School Grandparents Days

(1 hour on November 24 Lower School, 1 hour on January 21 Middle School)

Volunteers are needed in one-hour shifts to assist with registration, setup, and serving refreshments on one or both dates.

Picture Day Volunteers

(8:00 AM to 2:00 PM on September 21)

Volunteers are needed to help organize the children.

Academy Triple Anniversary Gala

(Your availability)

Committee members are needed to plan the Triple Anniversary Gala to be held on Saturday, April 17, 2010. Assist with general tasks, acquisitions, advertisements, class projects, grade representative, decorations, setup, and registration for this special Academy event.

First Family

(Late Spring and Early Summer)

The Admission Office is looking for a parent to coordinate the First Family program with the admission office. Most of the groundwork for the First Family program will be done in the late spring, with some upkeep in the summer. The goal is to have a representative of the PA working to connect current Academy families with newly enrolled Academy families to continue to build the sense of community and connectedness.

MS Science Fair Judges

Middle School Science Fair

Award Night (Evening of January 21)

Volunteers are needed to bake and serve refreshments following the award ceremony on the evening of January 21.

Community Service Organizers

(Your Availability)

Help students fulfill their annual community service requirements by helping to identify meaningful student volunteer opportunities (individual or group projects).

College Counseling Support Committee

(Parents of students in grade 7-12)

Help prepare college counseling materials; create bulletin boards; plan the annual Winter College Fair, special activities for juniors and seniors, and other evening events; produce the CCSC Newsletter; maintain scholarship and summer opportunity databases; and more!

**Please clip the sign-up form and
return to the main office**

Attn: Parents Association

Which Opportunity is Right for You?

- Grade Representative for grade _____
- Family Fun
 - ___October 20—Lower School Bowling Party
 - ___November 20—Bingo Night
 - ___February 4—Snow Tubing, Date TBD
 - ___March 14—Lower School Roller Skating
 - ___March 20—Night at the Gym
 - ___April 9—Art Night
- Scholastic Book Fairs (September and April)
- Holiday Cookie Plates (12/15/07)
- Book Club
- Admission Office
- Picture Day (9/21/09)
- Alumni and Development Office
 - General Office Assistance
 - Triple Anniversary Homecoming W.E. (10/2-10/3)
 - Annual Fund Committee
 - Annual Fund Phone-a-thon (November and March)
 - Lower School Grandparents Day (11/24)
 - Middle School Grandparents Day (1/21)
 - Academy Triple Anniversary Gala (4/17)
 - General •Acquisitions •Advertising •Class Projects
 - Decorations •Grade Representative to Auction
 - Marketing •Set-Up •Registration
- Middle School Science Fair Judge (1/20)
- Middle School Science Fair Award Night (1/21)
- First Family
- Community Service Organizers

Name _____

Phone _____

Email Address _____

Student's Name / Grade _____